



Memorandum

To : All Saudi Embassy-Accredited Recruitment Agencies
From : Royal Embassy of Saudi Arabia (Consular Section)
Date : 12th March 2014
Subject : New System on Counting of Accumulated Negative
Points for Warnings and Corresponding Penalty

The Royal Embassy of Saudi Arabia would like to inform of the new system that will be applied in counting the negative points accumulated for warnings on recruitment agencies from the beginning of April 2014. Accumulated negative points will be dealt with a corresponding penalty.

- 1- If negative points reach (5), suspension for 2 weeks.
- 2- If negative points reach (10), suspension for 2 weeks.
- 3- If negative points reach (15), suspension for 2 weeks.
- 4- If negative points reach (20), suspension for 2 weeks.
- 5- If negative points reach (25), suspension for 2 weeks.
- 6- If negative points reach (30), suspension for 2 weeks.
- 7- If negative points reach (35), suspension for 2 weeks.
- 8- If negative points reach (40), suspension for 2 weeks.
- 9- If negative points reach (45), suspension for 2 weeks.
- 10- If negative points reach (50), suspension for 1 month.
- 11- If negative points reach (55), suspension for 2 weeks.
- 12- If negative points reach (60), suspension for 1 month.
- 13- If negative points reach (65), suspension for 1 month.
- 14- If negative points reach (70), suspension for 2 months.
- 15- If negative points reach (75), suspension for 2 months.
- 16- If negative points reach (80), suspension for 3 months
- 17- If negative points reach (90), suspension for 6 months.

The counting of the points will continue until 100 negative points and if reached, the accreditation of the agency with the Embassy shall be permanently cancelled.

For strict compliance.

ROYAL EMBASSY OF SAUDI ARABIA - MANILA



بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

Royal Embassy of
Saudi Arabia
Manila



مَسْأَلَةُ الْمَلِكَةِ الْجَدِيدَةِ السُّعُودِيَّةِ

مانيلا

Received for : _____

(Name of Recruitment Agency)

By : _____

Printed Name : _____

Signature : _____

Date : _____

الرقم : _____ التاريخ : 6 / _____ هـ الموافق : _____ م ٢٠ المرفقات : _____

